

Serial No.....



APPLICATION FORM & PROSPECTUS

**Diploma in Education, Special Education
(MENTAL RETARDATION)**

(Two Academic Year Diploma Course)

Session 2017-2019

***Recognized by:*
Rehabilitation Council of India, New Delhi**

**Affiliated to:
National Institute for the Empowerment of Person with Multiple
Disabilities, Chennai**

**Govt. Rehabilitation Institute for Intellectual Disabilities,
Sector-31-C, Chandigarh -160031**

Phone: 0172-2637361, Fax: 0172-2637369

E-mail: griidoffice@gmail.com, Website: www.gimrc.co.in

INTRODUCTION

Government Institute for Intellectual Disabilities (GRIID) is a premier institute fostering the needs of children with special educational needs. GRIID is catering to more than 450 children suffering from intellectual disability, autism, cerebral palsy and multiple disabilities. In addition to special education and vocational training, GRIID runs daily child guidance clinic for helping children with associated medical and behavioural problems through multidisciplinary team of medical specialists, physiotherapists, occupational therapists, speech therapists, yoga instructors, clinical psychologists and music therapy. GRIID provides facility of assessment of degree of disability and issues disability certificates for the purpose of disability pension, income tax rebate, railway concessions and free travel in local transport.

GRIID is the State Nodal Agency Centre of the National Trust, Ministry of Social Justice, Govt. of India for implementing various schemes of National Trust including issuing of Guardianship certificates through Local Level Committee, Samarth-a permanent residential facility, and Nirmaya- a Health Insurance Scheme.

GRIID is running several Rehabilitation Council of India approved teachers training programs including 2 years Diploma in Special Education (30 seats), 2 years B Ed in Special Education (30 seats) and 2 years M. Ed. in Special Education (15 seats). These courses are affiliated with National Institute for the Empowerment of Person with Multiple Disabilities, & Punjab University, Chandigarh and recognized by Rehabilitation Council of India a statutory body of Govt. of India.

1.1 Course Objectives

The D.Ed. Special Education (MR) aims to enable and train the teachers to achieve the following objectives:-

- To perceive the so called 'Disabled' as 'Differently Abled' and develop in them the confidence about their potentialities, abilities and usefulness to serve the society with a sense of freedom, self-respect, self reliant and dignity.
- To develop professional competencies to educate children with intellectual disability.
- To know and understand various methods and approaches of organizing learning experiences of disabled groups of learners in disability area for inclusive, integrated and special education set up.
- To develop competencies for selection and organization of learning experiences.
- To understand the nature of disabled children in learning process.
- To develop competencies to deal with the academic and personal problems of the disabled learners.
- To know and understand the various methods and techniques of evaluation and their applications.
- To develop competencies for selection, development and use of evaluation tools.
- To develop competencies to organize various co-curricular and extracurricular activities.
- To develop competencies for organizing various instructional and student support services activities.
- To know, understand and develop the ability to manage a Special School.

1.2 Duration

The duration of the programme is 2 year

1.3 Eligibility

The eligibility to the D.Ed. SE (MR) is 10+2 (Intermediate) with 50% marks. Higher qualification will be preferred.

1.4 Seats

There are 30 seats available for course. Reservation for schedule caste will be given as per the reservation policy of Chandigarh Administration ,UT .

Number of seats to D.Ed, Special Education (Mental Retardation):

The total numbers of seats for admission to D.Ed Special Education (Mental Retardation) are 30 (Thirty) out of which one seat is reserved for NRI. Pool wise distribution of seats is as under.

Distribution of Seats:

A) U.T. Pool:

70% of total sanctioned intake of the seats will be filled amongst the students who pass their qualifying examination from schools recognized by Chandigarh Administration and situated in the Union Territory as regular students of the said school, which will be termed as UT Pool.

B) Non U.T. Pool:

The remaining 30% seats will be filled from amongst the students, who pass their qualifying examination from the Institution other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as General Pool.

C) NRI Seat:

One seat is reserved for NRI Candidate.

Note:

- i) **U.T. Pool Candidates:** These who have passed lower qualifying examination as regular candidates from schools in UT, Chandigarh.
- ii) **Non U.T. Pool Candidates :** These who have passed lower qualifying examination from schools outside UT Chandigarh.

Reservation of Seats:

The reservation is out of 70% seats of U.T. Pool and 30% seats of general Pool.

Category	UT Pool (70%)	General Pool(30%)	NRI	Total
General	17	07	01	25
SC(15%)	03	02	-	05
Total	20	09	01	30

The reservation policy and seats as given above shall be strictly adhered to. In case seats of General Category in U.T. Pool remain vacant during the 1st counseling, the seats will be made open to the candidates belonging to General Category of the Non U.T. Pool during 2nd Counseling by giving preference to eligible U.T. Pool candidate (if any) as regards SC Category seats remaining vacant during 1st counseling, the reservation will interchangeable amongst the student of their community to both pools. However, if the seats still remain unfilled, these will be made open amongst the candidates of General Category during 2nd counseling.

Similarly, if the seats reserved for NRI is not filled up during 1st counseling, the same shall be de-reserved and filled up from General Pool in order of merit during 2nd counseling.

Criteria for the admission in D.Ed. Special Education (MR)

1.5 Selection Criteria

Selection to the Course is through counseling and as per the rules of the Rehabilitation Council of India (RCI).

1.6 Joining and Submission of Certificates

This is a full time course of two academic year; the candidates admitted to the Course cannot pursue any other course. Selected candidates shall join the course by the stipulated date. At the time of joining the course, the

Sr. No.	Particular	Weightage
1.	Weightage in the qualifying Examination 50% to less than 60% =50 60% to less than 75% =55 75% and above =60	60
2	Participation in Sports Activities International Level =10 National level =08 State Level =06 District Level =04	10
3.	Applicant with Disability	10
4.	Parents /Sibling of Children with Disability	05
5.	Weightage , as may be determined by the Course Coordinator , to be awarded by admission committee: %age of marks acquired in graduation examination (%age of marks/100 ×15)	15
	GRAND TOTAL	100

selected candidate will deposit their original certificates which will be released after the completion of the course.

1.7. How to Obtain the Application cum Prospectus and Counseling Date

The prescribed application form and prospectus may be obtained from the Official website of the Govt. Rehabilitation Institute for Intellectual Disabilities, Sector-31-C, and Chandigarh 160031.

The application form dully filled in should be submitted in the office of Govt. Rehabilitation Institute for Intellectual Disabilities, Sector-31-C, Chandigarh-160031, by hand or by Regd. post by last date published in the newspaper before 5 P.M. Applications received after the last date will not be considered. The date and place of Counseling will be notified separately in the leading newspaper and at official website of GRIID.

1.8 Fees

FEE STRUCTURE FOR D.ED. SPECIAL EDUCATION (MENTAL RETARDATION) COURSE FOR THE SESSION 2017-18

Sr. No.	Particulars	D.Ed. Special Education (Mental Retardation) (in `)		
<u>Govt. Dues</u>		Proposed for the year 2017-18	To be charged in 1 st Semester	To be charges in 2 nd , 3 rd & 4 th Semester
1.	Admission Fee	Rs. 500/- P.A.	500.00	-
2.	Tuition Fee	Rs. 400/- P.M. X 6 = Rs. 2400/-	2400.00	2400.00
Total of Govt. Dues			2900.00	2400.00
<u>P.L.A. Fund</u>				
4.	Amalgamated Fund	Rs. 300/- P.M. X 6 = Rs. 1800/-	1800.00	1800.00
5.	Health Fund	Rs. 25/- P.M. X 6 = Rs. 150/-	150.00	150.00
6.	Audio Visual Fund (AVF)	Rs. 60/- P.M. X 6 = Rs. 360/-	360.00	360.00
7.	Examination Fund	Rs. 500/- Per Semester	500.00	500.00
8.	Craft/Practical Fee	Rs. 300/- Per Semester	300.00	300.00
9.	Library Security	Rs. 2000/- (Refundable)	2000.00	-
10.	Book Replacement Fund	Rs. 25/- P.M. X 6 = Rs. 150/-	150.00	150.00
11.	Caution Money	Rs. 500/- P.A.	500.00	-
12.	Water & Electricity	Rs. 100/- P.M. X 6 = Rs. 600/-	600.00	600.00
13.	Magazine Fund	Rs. 250/- Per Semester	250.00	250.00
14.	Dilapidation Fund	Rs. 600/- Per Semester	600.00	600.00
15.	Student Aid Fund	Rs. 100/- Per Semester	100.00	100.00
16.	Identity Card (I.C.)	Rs. 100/-	100.00	-
17.	College Development Fund	Rs. 500/- Per Semester	500.00	500.00
18.	College Sports Fund	Rs. 250/- Per Semester	250.00	250.00
19.	Enrollment Fee	Rs. 100/-	100.00	-
20.	Lab Fee	Rs. 50/- P.M. X 6 = Rs. 300/-	300.00	300.00
21.	NSS	Rs. 50/-	50.00	-
Total of PLA Fund			8610.00	5860.00
<u>Other Charges</u>				
34.	University Examination Fee	As per University Norms	-	-
GRAND TOTAL			11510.00	8260.00

Note:

- The above said fee is subject to change as per RCI, University/Board and Chandigarh Administration notification from time to time.
- The Candidate once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate desires to leave the course for any reason, the total fee and deposits paid by the candidate shall not be refundable except the security money.
- Original Certificates deposited will not be released during the course and students are advised to keep sufficient number of photo copies before submission of original certificates to the office at the time of admission.

2. Course Structure

2.1 Examination

The examination of Diploma in Education ,Special Education (MR) will be held at the end of each semester. The final result of the course will be declared after the successful completion of the each semester under NIEPMD rules and regulation.

2.2 Award of Division to Successful Candidates

The following percentages of Marks will award the candidate to secure Division:-

- 50% or above but less than 60% : Second Division
- 60% or above less than 74% : First Division
- 75% and above : Distinction
- Minimum Pass Mark 40% in each Theory Paper and 50% in Practical Papers
- Hard case rule as applicable to other Courses will be adopted

2.3 Provision for Fail Candidate

For the candidates who are declared fail in the Final Examination, will have chances to clear all of the failed papers as per NIEPMD rules.

2.4 Teaching Staffs

The core staff at the Training Centre comprises faculty members in the field of Education, Special Education and Psychology, supported by regular and guest lecturers in the field of Medical Sciences, Speech Pathology & Audiology, Physiotherapy, Occupational Therapy, Social Work and related disciplines.

2.5 Structure of the Course

Paper wise Hours and Marks Distribution of D.Ed. (MR)

S. No.	Name of the Paper	Hours	Internal marks (40%)	External marks (60%)	Total
Theory					
Semester – I					
I	Introduction to disabilities (Common paper)	90	30	45	75
II	Human growth development & life span approach	90	30	45	75
III	Educational assessment, Teaching strategies and material	90	30	45	75

	development				
IV	Training adaptive skills and functional academics	90	30	45	75
Total		360	120	180	300
Semester – II					
V	Educational psychology (Common)	90	30	45	75
VI	Therapeutics	90	30	45	75
Total		180	60	90	150
Semester – III					
VII	Education in emerging Indian society (Common)	90	30	45	75
VIII	Persons with mental retardation and associated disabilities	90	30	45	75
IX	Curricular strategies	90	30	45	75
X	Family and community	90	30	45	75
Total		360	120	180	300
Semester – IV					
XI	Inclusive Education for children with disabilities (Common)	90	30	45	75
XII	Teaching Methodology Subjects	90	30	45	75
		180	60	90	150
Total		1080	360	540	900
Practical					
Semester - I					
I (a)	Assessment and individualized educational programme (1 IEP – Mild case)	50	30	20	50
II (a)	Group teaching curricular activities (8 Lesson Plans)	90	48	32	80
III (a)	Group teaching co-curricular activities (8 Lesson Plans)	50	48	32	80
IV (a)	Therapeutics & Behavior Modification (BM)	80	39	26	65
IV (a)	Information and communication technology	30	30	20	50
Total		300	195	130	325
Semester – II					
I (b)	Assessment and individualized educational programme (2 IEPs Mod. and Severe case)	100	60	40	100
II (b)	Group teaching curricular activities(7 Lesson Plans)	80	42	28	70

III(b)	Group teaching co-curricular activities (7 Lesson Plans)	50	42	28	70
IV (b)	Therapeutics (OT, PT & ST)	210	117	78	195
V (b)	Teaching learning material (TLM)	40	24	16	40
Total		480	285	190	475
Semester – III					
I (c)	Assessment and individualized educational programme for associated disabilities (Autistic & CP child – 2 IEPs)	100	60	40	100
II (c)	Work education and programming for transition	100	60	40	100
III (c)	Group teaching curricular and co-curricular activities for associated disabilities (11 Lesson Plans)	110	87	58	145
Total		310	207	138	345
Semester – IV					
I (d)	Assessment and individualized educational programme for associated disabilities (Multi disabled child – 1 IEP)	50	30	20	50
II (d)	Group teaching of social science and math (5 each on each subject. Total 10 Lesson Plans)	80	45	30	75
III (d)	Preparation of project	250	150	100	250
IV (d)	Group teaching of language (English /Hindi/Regional Language) (10 Lesson Plans)	90	48	32	80
Total		470	273	182	455

2.6 COLLEGE UNIFORM:

Students will wear the college uniform on all working days and special functions

Boys: Shirt – Mauve, Pant – black formal, black turban (Sikh boys) and black leather shoes

Winter: Grey sweater

Girls: kameez –Mauve, Salwar – black, Dupatta –Black and black sandel /bellis .

Winter: Grey cardigans

2.7 House Examination & Teaching Practice:

In order to become eligible to appear in the University Examination under semester system, the students are required to appear and obtain a minimum of 40% marks in each theory subjects and 50% in practical in house examinations in each semester.

Absence from these examinations on any ground will be treated as failure and the Principal will have the authority to withhold or withdraw the name of the absentee / failure from the University examination. No request would be entertained for grant of leave from the house test.

No Re House Test / Internal Theory Exam will be conducted in any circumstances.

Students using unfair means in the house examinations are liable to be expelled from the college.

LEAVE RULES

1. Students should apply for leave on the plain paper
2. Prior sanction of leave must be taken
3. In case of sickness or an emergency, the leave application must be submitted within a week.
4. Application for sick leave for more than five days will have to be supported by a Medical Certificate from a Government Dispensary / Hospital.
5. Leave on Medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the Special Test.

GENERAL INSTRUCTIONS AND CODE OF CONDUCT FOR THE STUDENTS

1. 80% attendance is compulsory. There will be no relaxation in this regard. This applies to both the class room teaching and the teaching practice.
2. The trainees are expected to follow the schedule punctuality in the event of being late, he/she will treated as absent for the whole day.
3. The trainees are required to follow proper dress code as prescribed by the institution. Apron should be neat and clean and always buttoned up.
4. Assignment of duties in the school function is the part of their training they are expected to complete such assignment efficiently.
5. The students are required to participate in all scheduled activities of the college
6. The students are required to take all examinations and undertake all practical work.
7. Mobiles are not permitted in classrooms, library, reading room, labs, and corridors. In case of any emergency, they may use college telephone.
8. Smoking, drinking and playing cards on the college campus is strictly prohibited.
9. **Students must make it a point to read the Notice Board daily.** Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non- compliance.
10. Students violating rules and resorting to indiscipline are liable to be punished in the form of heavy fine, withdrawal of concession of stipend and even expulsion from the college in extreme cases.
11. Students who are under –age and do not have a valid driving license for a two wheeler or a four wheeler are not allowed to drive as per the directions of the hon'ble Punjab and Haryana High Court.
12. Students must park their vehicles in the parking lot. It is imperative that students be well – behaved and respectful towards other students, especially girls. Anyone indulging in or abetting gang fights or eve – teasing or causing damage to the college property will be dealt with very sternly and even be expelled.

13. Parents are requested to remain touch with the faculty members to keep track of their ward's academic performance /conduct.
14. In case of damage to institute's property, strict disciplinary action will be taken and he/she will be required to replace or repair the property damaged.
15. No visitor can meet the student during the college hours; in case of emergency they can meet with prior permission of course coordinator in the visitor room / waiting area.
16. No student is allowed to leave the college premises during the working hours. In case of emergency written permission has to be taken from the course coordinator.
17. Any grievances, complaints must be timely taken up with the course coordinator.
18. RAGGING: As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the college

Hostel Facility

At present there is no Hostel Facility is available in this Institute

LIBRARY RULES

STANDARD OPERATING PROCEDURE FOR GRID-LIBRARY

CIRCULATION SECTION

- Issue and Return counter functions between 9:20 AM to 4:40 PM on weekdays.

CIRCULATION SERVICE

- All the library users are required to carry college identity card with library tickets to borrow resources from Library.
- You are entitled to borrow:-

Category	Maximum no of Books		Loan Duration	
	Books	*Periodical/CDs	Books	*Periodical/CDS
Academic Members (Faculty)	4	2	2 weeks	1 week
Students	2	1	2 weeks	1 week
Institute Members other than Academic Members	2	1	2 weeks	1 week

*Current issues will not be issued.

OVERDUE CHARGES

- Reference Books/Reserve copy can only be consulted in Library.
- All Current Periodicals are considered as the Reference books.
- Overdue Charges for all Issued items Re 1/- per day per volume after due date if:-

- a) The book borrowed from ordinary section is not returned by due date. The book which is recalled by the Library is not returned within the stipulated period, and the book issued for overnight use is not returned in time.

Please Note: -

- b) Reserve copy, issued for overnight use, shall have to be returned within one and a half hour of the opening of the Library, next day.
- c) If due date of overnight book is on holiday/Sunday, return it on next working day before 10:00 am otherwise fine would be charged including holiday/Sunday Rs. 1/- per day.

CIRCULATION RULES

- Borrowing facilities are given only to the member of the library. Books may be borrowed only against the library Card/Ticket issued to an individual. Borrowing will be done only through the counter. The Card/Ticket is non transferable.
- Books are issued and returned from 9:20 a.m. to 1:00 p.m. and 1:30 to 4:40 p.m.
- The Library member is responsible for any book issued against that Card/Ticket, as per the library record.
- Newspapers, periodicals & reference books will not be issued from the Library.
- The user should check the books thoroughly for missing pages, chapters etc. While getting them issued. No complaint will be entertained later on.
- No books in damaged condition will be accepted from the users on return. Damaged books will have to be replaced by the borrower.
- In case of loss of books by borrower, the borrower is required either to replace the books by a recent edition, if available or pay its cost.
- If a member loses a book issued against his/her Card/Ticket, the penalty will be as follows:
 1. Current cost of the book along with amount delayed fine.
 2. If the relevant book is not easily available in the market then the user would pay the current cost of the book.
- If a member loses his / her Card/Ticket /ID card, and he/she makes a written report. Member will be responsible for misuse lost card and a duplicate card will be issued after written application and pay the fine of Rs 100/-
- The Librarian can recall books and publications any time if need arises.

GENERAL RULES

- All library users must sign in/out register available with the attendant at the gate.
- User should maintain peace in the library and should not disturb other readers in the library.
- Smoking/eating/use of mobile phone/drinking/sleeping is strictly prohibited in the library premises.

- While entering the library user should leave his/her personal belongings such as bags, personal books etc. at the counter reserved for this purpose. Loose papers and notebooks may however be taken into the library. Users leaving the library should permit the library staff to examine their personal belongings. If asked.
- GRIID-Library follows an open access system. Remember a book misplaced is a book lost, until tracked.
- The Librarian may suspend library service of a student member for one month. If he/she misbehaves with the library staff.
- User of the library should not deface, mark, cut or damage the reading materials in any way. Persons doing so are liable to be fined heavily, apart from being asked to pay the cost of the damage. In case a person repeats the offences a second time his/her Card/Ticket would be impounded and the membership terminated summarily.
- If any student is found indulging in book hiding, stealing or mutilating, disciplinary action will be taken against him/her.
- The member would satisfy himself / herself before leaving the issue counter as to whether the book is in good condition or not otherwise he may be held responsible.
- Any member of library staff is empowered to enforce the regulations.
- The Members / Readers are not allowed to bring personal books or other reading material to the library except in the area meant for such a purpose.
- The Library Staff cannot be held responsible for loss or damage to any personal belongings of the members / readers.
- Computer terminals provided in the Library for searching the Online Public Access catalogues, CDROM databases, or retrieving any other online information made available through Library systems. Use of these terminals for any unauthorized purpose or external networks, changing or damaging the hardware/software settings, data or any other illegal activity will be liable for punitive action.

USER ASSISTANCE

- All members of the library team are available for any assistance one may need in using the library resources, facilities & services they are also welcome to offer suggestion for improving library & its environment.

MEDIUM OF INSTRUCTIONS:

1. Classroom sessions : English /Hindi/ Punjabi
2. Practical & field work: English /Hindi/ Punjabi
3. Examination : English /Hindi

RULES & REGULATIONS GOVERNING ADMISSIONS

IMPORTANT INFORMATION

1. The candidates to be admitted strictly in accordance with the rules and regulations contained in the latest RCI /guidelines /any other instructions which have been issued / may be issued by the RCI from time to time for the respective courses /examinations and in order of merit.
2. All the admissions to this institute is provisional and subject to the approval of the RCI. The Institute should not be held responsible in case the RCI does not approve of the admission of a student on account of giving incomplete information, concealing necessary facts or attaching incomplete testimonials or delayed submission of certificates etc. The fine /penalty imposed by the NIEPMD/RCI for any default in this regard shall be the personal responsibility of the student.
3. Students are advised to keep a photocopy of the submitted (filled) Admission Form for future reference.
4. Any instruction or rule received from the Director/Joint Director, GRIID, Sector 31, and Chandigarh after the publication of this prospectus will be binding on the students.
5. The students are required to bring all the original certificates at the time of admission.
6. Parents /Guardians should sign the declaration.

**GOVERNMENT REHABILITATION INSTITUTE FOR INTELLECTUAL DISABILITIES (GRID)
SECTOR 31-C CHANDIGARH**

(☎ 0172-2637361, 2637396, Fax No. 0172-2637369)

Form No. _____

Academic Session 2017-18

APPLICATION FOR ADMISSION TO (Name of the Course): _____

1. Name of the Applicant : _____
2. Name of the Parent/Guardian : _____
3. Date of Birth (dd/mm/yy) : _____ Age in years & months: _____
4. Gender : Male/Female/Others _____ Marital Status : _____
5. Nationality : _____ Domicile : _____
6. Category : U.T. Pool General U.T. Reserved (SC)
Non-U.T. General Pool Non-UT. Reserved (SC) NRI
7. Annual Family Income (from all sources) : _____
8. Address for :

Self attested
Photograph of
applicant

	Correspondence	Permanent
State		
Pin Code		
Tel. No.		
Email ID		

9. Details of examinations passed:

S. N.	Name of the exam passed	Name of the Board/ University	Year of Passing	Total Marks	Marks Obtained	%age obtained	Subjects
1.	SSC/Xth Std.						
2.	HSC/XII Std.						
3	Any other						

Declaration:

I hereby declare that all the statements made by me in this application, to the best of my/our knowledge, are true, complete and correct. If found incorrect or false my candidature/admission may be treated as cancelled at any stage.

Applicant's Signature: _____ Parent/Guardian's Signature: _____

Note: Self attested copies of cast, domicile and income certificates, mark sheet etc should be enclosed with the application form

Acknowledgement

Form No. _____

**GOVERNMENT REHABILITATION INSTITUTE FOR INTELLECTUAL DISABILITIES (GRID)
SECTOR 31-C CHANDIGARH**

(☎ 0172-2637361, 2637396, Fax No. 0172-2637369)

Received Application from _____ S/o/D/o/W/o _____ for admission
to (Name of the Course): _____ for the academic session 2017-18.

Date: _____

Receiver's Signature

Self Declaration Form for Proving Gap Year (Sample Copy)

I, _____, D/S of Sh. _____, R/O _____, do hereby

Solemnly affirm and declare as under:

1. That I am seeking admission in _____, Chandigarh.
2. That I passed my _____ examination during 20_____.
3. That during my gap period from _____ I did not take part in any political activity.
4. That during my gap period from _____ there is no criminal case lying pending against me in Court or Police Station.
5. That due to _____, I had to drop my regular studies for _____ year/years.
6. That I was not disqualified by any board /body /council/university.
7. That I was not already registered with Panjab University (wherever applicable).
8. That I bear a good moral character.

Place:

Dated:

DEPONENT

VERIFICATION

Verified that contents of the above affidavit are true and correct and that nothing has been concealed therein.

Place:

Dated :

DEPONENT

Note:

1. Two copies (both in original) of the affidavit are to be submitted.
2. Photocopies of affidavit will not be accepted.

AFFIDAVIT BY THE STUDENT

1. I, _____ (full name of student with admission/registration/enrolment number)
S/o, d/o, Mr/Mrs./Ms. _____ having been admitted to Govt. Rehabilitation Institute for Intellectual Disabilities, Sector-31-C, Chandigarh– 160031, have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions. 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provision contained in the said Regulations.
2. I have in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging actively or passively or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
1. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging and further affirm that in case the declaration is found to be untrue. I am aware that my admission is liable to be cancelled.
Declared this _____ day of _____ month of _____ year. _____

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year) _____

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father mother/guardian of _____ (full name of the student with admission/registration/enrollment number) having been admitted to Govt. Rehabilitation Institute for Intellectual Disabilities, Sector-31-C, Chandigarh, have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions. 2009, (hereinafter called the "Regulations") carefully read and fully understood the provision contained in the said ragging.
2. I have in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware or the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging actively or passively or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging and further affirm that in case the declaration is found to be untrue the admission of my ward is liable to be cancelled.
7. I declared this _____ day of _____ month of _____ year. _____

Signature of deponent

Name:

Address with contact No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year) _____

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

WITHDRAWAL OF ADMISSION AND REFUND OF FEE

In partial modification of office order No. DPI-UT-CS-12(6)95 dated 30.03.07/24-4-07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh endorsed vide No. 4721-4900/Misc/A-3 dated 28-5-07 (copy enclosed) regarding refund of entire fee collected from the students withdrawing before the starting of the course, the candidates in the waiting list would be given admission against the vacant seat. The entire fee collected from the student, after a deduction of processing fee of not more than Rs. 1000/- (Rupees One Thousand Only) shall be refunded and returned by the institution / University to the student/ candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter No. F.No. 1-3/2007(CPP-II) dated 23rd April 2007.